

# LAKE GENEVA ESTATES HOMEOWNERS ASSOCIATION

## Secretary & Webmaster Annual Report, 2024-2025

Website: [lgehoa.org](http://lgehoa.org)

### Ongoing Updates of Board Documents and Communications with Residents:

- 70 Blast emails were sent to the community this past year.
- Board Meeting Minutes: emailed to all residents after each meeting & posted to website.

### Ongoing Updates of Documents & Website Maintenance:

- Board Meeting Minutes & notice of upcoming board meetings and other important events, Committees & board liaison for each committee, Homeowner Portfolio, Welcome Packet for new homeowners, Map of the Estates & Boat Slips, home sales, previous homeowners' contact information, resident gardens as well as various other resident listings.
- Explored ways to leverage the website's polling feature for resident input on board considerations.
- Worked with HOA Express to utilize features of the website to stand up a digital process for obtaining proxy designations and RSVPs related to the annual meeting.

### Coordinated:

- Communications between the Board and residents as necessary.
- Spring spider spraying & window washing.
- Annual Meeting planning and execution-related task

### Website Traffic

Name	Views
Visits to Site	1,414
Visitors	561
Homeowners' Directory	492
Bulletin Board	140
Board Contact Information	135
Take Survey	81
2025 Board Minutes	76